

**FINDING OF EMERGENCY  
OF THE  
[STATE AGENCY NAME]**

**REGARDING THE [CODE NAME]  
CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART [PART NUMBER]**

The adoption of [THIS OR THESE] regulations(s) or order of repeal is necessary for the immediate preservation of the public peace, health and safety, or general welfare, as follows:

[Describe the specific facts showing the need for immediate action]

**AUTHORITY AND REFERENCE**

The California Building Standards Commission proposes to adopt these building standards under the authority granted by [STATUTORY AUTHORITY REFERENCE(S)]. The purpose of these building standards is to implement, interpret, and make specific the provisions of [STATUTORY REFERENCES]. The [STATE AGENCY NAME] is proposing this regulatory action based on [STATUTORY AUTHORITY REFERENCE(S)].

**INFORMATIVE DIGEST**

Summary of Existing Laws

[Insert concise and clear summary of related laws in the format of the Legislative Counsel's Digest]

Summary of Existing Regulations

[Insert concise and clear summary of existing related regulations in the format of the Legislative Counsel's Digest]

Summary of Effect

[Insert summary of the effect of this proposed action]

Comparable Federal Statute or Regulations

[Insert statement or a brief description of significant differences and the full citation of comparable federal statutes or regulations]

Small Business Affect

[Insert statement of the affect on small businesses]

Plain English Policy Statement: [Insert statement of broad objective or specific object prepare at 8th grade reading level, if small businesses are affected]

**MATTERS PRESCRIBED BY STATUTE APPLICABLE TO THE AGENCY OR TO ANY SPECIFIC REGULATION OR CLASS OF REGULATIONS**

[Address any other matters as are prescribed by statutes applicable to the specific state agency or to any specific regulation or class of regulations]

**MANDATE ON LOCAL AGENCIES OR SCHOOL DISTRICTS**

The [STATE AGENCY NAME] has determined that the proposed regulatory action [WOULD OR WOULD NOT] impose a mandate on local agencies or school districts. *(If so, discuss whether the mandate requires state reimbursement pursuant to Part 7 (commencing with Section 17500) of Division 4 of the Government Code.)*

[Discussion whether the mandate requires reimbursement]

**FISCAL IMPACT STATEMENT(attached Form 399)**

- A. Cost or Savings to any state agency: **[YES or NO]**
- B. Cost to any local agency required to be reimbursed under Part 7(commencing with Section 17500) of Division 4: **[YES or NO]**
- C. Cost to any school district required to be reimbursed under Part 7 (commencing with Section 17500) of Division 4: **[YES or NO]**
- D. Other nondiscretionary cost or savings imposed on local agencies: **[YES or NO]**
- E. Cost or savings in federal funding to the state: **[YES or NO]**

Estimate: [Insert estimate of cost or savings for A through E]